



Minutes of meeting of the Technical Committee held at Kingsgates Hotel, Oriental Bay on 3 July, 2pm – 6.30pm and 4 July 8.30am to 3pm.

Attendance: J Davidson
W Matson
C Groothoff
L Sutherland
R Bragg
John West – President invited as previous Chair of Technical Committee for 3 July 2004
Sandra Holden – Event Manager (arrived at 2.20pm)

Minutes:

Minutes of the Committee teleconference of 5 May 2004 are accepted as true and correct.
Moved Groothoff/Bragg

Matters Arising: Nothing not already on the agenda

Update from SwimSport

Jo Davidson updated Technical Committee on the discussions that had been held at the Swimsport meeting on 3 July 2004.

Correspondence:

Chris Groothoff advised that Norm Jeffs had thanked him for Jo's response to his email from last November.

Letter from Lyn Sutherland: Lyn Sutherland advised she would withdraw her resignation.

2004 Meet Reports

Juniors

National

Main issue was regarding National results and the speed of receiving these by the 3 venues. Regions were often ahead or behind and this caused delays. There is a need for the results to be out faster. Especially now that Div II is going to be a similar set-up.

There is the ability to use the office or wireless dial-up to assist with this. Need to clarify where Swim Sport would like Event Managers attention in relation to National results for Juniors and Division II. Could be done in the office or off-site using wireless connection, but do Swim Sport want EM on deck at 1 of the 3 venues?? Need to train Hayley in MM – may be able to be used for this.

Technical Committee will put recommendation to Swim Sport that Sandra Holden be in charge of National Results for Juniors and Division II. Logistics to be worked through by Sandra Holden in discussion with Swim Sport.

Moved Davidson/Bragg

Juniors - Dunedin

Issue of timed-finals and that the meet was seeded with 3 people in one heat and 5 swimmers in the next, rather than 1 person swimming alone. This seeding was not correct. Flag for seeding of meet in future – Sandra to ensure once meet is seeded, this is done correctly.

Juniors - Wellington

No organizing Committee. Bill Matson to talk to the new WSA Chairman regarding this. Other issue was holding the managers meeting 90 minutes prior to start, however, not possible as Warm-up was only 60 minutes, so not able to be abided by. Technical Committee to write a directive on Managers Meeting.

General –

Discussion held regarding the Managers Meetings. Change Managers Meeting to Teams Briefing. Meeting is run by Chair of Organising Committee, with Meet Director and Event Manager to be in attendance and discuss their areas. Timing to be 15 minutes after the commencement of the warm up for session one. Recommendation to Swimsport as above.

Ross and Sandra to put template together of areas to be covered in Team Briefing.

Juniors - Waikato

Water temperature was a problem which coaches complained about. This was within the range it should have been.

Open Water

Chris reported on Lesley MacKenzies behalf. Good meet. Main concern was Lesley had no information on enrolments. Sandra's Open Water Report details this also and agrees the communication between SNZ and Lesley was not good and would look at processes for next year to improve this. Also to improve communication with swimmers involved. Sandra to begin communicating with Lesley and Kiwanis in Oct/Nov 2004.

NAG's

Main issues are detailed in MD report. Water Flow, Timelines. Officials signing DQ forms. As Meet Director there is some vagueness as to where the line draws between being Meet Director and being a member of Technical Committee regarding mentoring and help with officials roles, ongoing discussions to be held within Technical..

OPEN's

Only major issue was real-time results and the saga that went on with this. Course of action from here detailed in Sandra's Opens Report.

Div II's

Swim Southland were stretched due to other events impacting on the help available. Lyn Sutherland did a lot that was outside the role of Meet Director. Issues were Age-group qualifying times this was addressed by Lyn Sutherland through Warwick Jackson as chair of Swim Sport and clarified through the regions. Relay entry issues - club and regional relays in MM need to be distinguished by distance. Relay alternates, which seems to be addressed well in the new SNZ Regulations. Lengths of sessions, which was addressed.

These reports were tabled at the May meeting and confirmed.

International Trials update

Update – ASA currently putting an organising committee together for this. Sandra communicating directly with ASA and Chris would like this information also.

Appointments

2004 NZ International Teams' Trials appointments made

2004 NZ Summer Short Course Champs appointments made,

See last page of minutes for details of these.

Meet Director – Jo Davidson

Notification of these appointments to be sent from the office after approval gained from Swim Sport.

Meet Director appointments for 2005 Meets

Open Water		Leslie Mackenzie
Juniors	Northern	Jo Davidson
	Central	Bill Matson
	Southern	Lyn Sutherland
	National	Ross Bragg
NAG's		Ross Bragg
Div II	Northern	Chris Groothoff
	Southern	Lyn Sutherland
	National	Ross Bragg
Youth/Open		Bill Matson
Spring		to be decided at later date
Summer LC		to be decided at later date

FINA/International

Open Water – Abu Dhabi – applicants are John West and Wayne Johnstone.
Recommendation to go to Swim Sport that John West be nominated.

Moved Matson/Bragg

2004 Commonwealth Youth Games – expressions of interest for this to be posted on the website. User pays. Sandra to place on website and notify officials.

International Competition attendance – was mentioned by committee that Jo, Ross and Chris should receive a polo shirt with Silver Fern for their trips. Sandra to organize these shirts.

Also mentioned that John West and Jo Davidson should have received a \$500 payment towards their trips to Barcelona. Sandra to look into at the office and organize.

Regional Update

Central North Island – running seminar on 31 July in Rotorua for referees, officiating and pool educate. No National exams.

Upper South Island – rolling over from last year. West Coast seminar happening next weekend on Saturday. 3 National exams at QEII meet.

Lower South Island – 2 Exams at Juniors – from Otago and ED. Regional timekeeping, Starter, IOT and recorder seminars.

Lower North Island – Has been a varied patch Wellington Dee Papps does great job. Wairarapa pool is closed currently. Hawkes Bay/Taranaki holding 2 seminars. No exams.

Upper North Island – Counties and . Northland seminars run in conjunction with Mark Saunders and Clive Rushton. 1 Referee, 2 Starters and 1 Timekeeper.

Referee Regrading

Questions arose as to whether the rules stated in I2 regarding the years as a referee are kept to in relation to regradings. Policy I2. Discussion revolved around this and conclusion was the Referee regarding should be based around experiential learning, rather than time frames.

Technical Committee propose the following addition detailed in red and italics to I2 in relation to this 'A candidate may request to sit an examination *or referee regrading* earlier than the criteria listed above.'

Standard referee regarding by review date

Questions and discussion arose during this process as to whether Referees should be approved to a higher level through Technical Committee without officially applying. Was agreed that review of current Referee Grading would be considered at regular intervals by Tech Committee. Regrading from C to B would be by review by Technical Committee at regular intervals. However regrading from B to A would be via application only. Detail regarding this is stated later in discussion of Policies.

Re-grading applications received and gradings as detailed below.

Other gradings as per anniversary detailed on the website.

Name	Present Referee Grade	Grade Applying for
George Cook	C	B confirmed
Denise Wheeler	C	B confirmed

SNZ Regulations

Question around SWD swimmers and conversions. Qualifying times and Regulations were set and approved by Paralympics NZ.

Policies – Recommendations for alterations as detailed later in minutes.

Medals – quality of medals poor. Sandra also comments in General Report and will be looking at quotes for new medals.

Medal presentations – Question over whether medal presentations should be 3-2-1 or 1-2-3. FINA competitions are done 3-2-1.

Technical Committee to put a recommend to Swim Sport that all medal presentations be 3-2-1

Over the Top Starts Backstroke

This needs to be made clearer to everyone and be done the same way. All over the top Backstroke starts the swimmers will remain in the water. This protocol of how it will work needs to be in place for Team Managers meeting and in the Newsletter.

Move 1m from the wall. Referees to manage this process. Use starters microphone to ask swimmers to move if necessary.

Overall Technical Committee disagree with Over the top starts for Backstroke and would prefer to clear the pool to allow for a clear view of the swimmers feet position.

Backstroke Whistle – 2 whistle rule for Backstroke starts should be used. These whistles should not be short long, but the same length. 1st whistle to indicate getting in the water and second whistle to indicate making way to blocks.

Protest Process

Discussion regarding this process. Currently at most National Competitions the protest is passed to the Referee who is meant to make a decision on the protest. However this is often given straight to the Meet Director or Jury of Appeal to make the decision.

Most important thing is the 1st decision is that of the referee. Meet Director needs to ensure this process is followed. Get a protest – dealt with by the referee who makes a decision as per FINA rule 10.2. Then the region can ask that the Jury of Appeal consider the protest.

SNZ AGM

Dates for AGM are set for 4 & 5th September 2004.

Vacancies on SNZ Technical Committee

Call for applications for Central North, Lower South and Upper North on Technical Committee. Sandra to action.

Freestyle Races

Swimming Butterfly in a freestyle race and get a record in Butterfly. However if you swim butterfly in a freestyle race you are only entitled to a freestyle time and therefore cannot get a Butterfly record. Not clear in the NZ Records section of the SNZ Regulations. In a freestyle race, only a freestyle time will be recognized.

Rule – A swimmer swimming another stroke in a freestyle race is not deemed eligible for a NZ Record. Jo Davidson to communicate with Murray Coulter for help to write this rule.

Technical Committee to make a formal submission to add a rule in the SNZ regulations regarding this under NZ Records 7.

Meeting closed Saturday 3rd July 6.25pm

Meeting started again Sunday 4th July 8.30am

2004 Summer Short Course Appointments

Jo asked if everyone agreed to make a change to the appointments where 2 Judges of Stroke were appointed to make 5 referees instead.

Policies

Discussion occurred over each policy and changes made as detailed in the policies. Extra comment that evolved around specific part of the policies is detailed below

C8 – Changes made as per policy C8 –changes.

I1 – Issue regarding charge fee for exams – currently \$14.00 that in some cases regions pay for their officials. Understanding this money was to cover badges and certificates.

I2 – Change title to include NZ.

Discussion regarding 'Approved Meet' and the inclusion of FINA World Cup, and the fact that SNZ Competitions are now SNZ National Championships and Competitions.

Also discussion over whether certain regional championships could be to classed as approved meets.

Changes made as per policy in relation to these points, 1a – add SNZ Championships and Competitions and FINA World Cup. Change b as no written approval is ever given and this could include the regional Competitions.

2 Regrading – Discussion as to whether this should be automatic. Otherwise it is a matter of having to tell referees to apply and this is more work for someone. Decided C to B would be automatic as decided by Technical Committee in meetings. For B to A - some form of documentation should be required. Could invite them to apply. Most Referees that want to move from B to A are pro-active and it is a matter of education them to make the application.

Changes made as per policy I2 –changes.

I3 – Changes as per policy I3 –changes.

I4 – Discussion regarding what SNZ want Meet Director to do. Also the relationship between SwimSport, Meet Director and Organising Committee. This may be changing with the position of Event Manager.

A list of task and areas were then discussed as being part of the role of the MD. Sandra pointed out that anything to do with the swimming in the pool as such she had no knowledge of, so therefore had no ability to make decisions about. Was also pointed out that the Referee controls the meet, as per discussions on the previous day about protests etc. The running, organization and management of the meet is a team effort through the Organising Committee, the Meet Director and the Events Manager. Policy I4 is adjusted as per discussion.

From the discussion the role of Meet Director and being a member of Technical Committee and where this line stops at a meet also came out. The relationship of the MD/TC member with the referee of the day at a meet. As a member of Technical Committee they are knowledgeable and job is to mentor and help officials by suggesting, clarifying rules etc. Should this be done at a meet?? Or at another time outside the role as Meet Director. Depended on the situation and whether the issue directly affects the meet at the time.

Policy changes recommended to Swim Sport. Policies to be approved by Council before changes come into effect and new policies published.

Examinations

At the last meeting there was discussion about moving the National Timekeepers and Recorders exams to the regions. There were questions and discussions around this area and how would the person get the recognition of success – through the regions or through SNZ nationally. Issues still outstanding from last meeting were

- Workload for examiners
- Implications – Financial
- What is in it for SNZ?
- Processes and Quality Control

Looked at the 2 positions seperately

Timekeepers

Propositions were then put forward to have no national exam for timekeepers. Reasons for this include at most Competitions you ask for people from the stands, who don't have the National Timekeepers Qualification, so what difference does it make?? Going to use these people anyway if short. Might encourage more people to be timekeepers if no exam.

Recommendation to Swim Sport

No National Timekeepers Certification. Also will give guidance to regions that they don't expect anything and up to them if they want to run regional exams

Recorders

Discussion regarding recorders revolved around the fact that there are minimal qualified recorders anyway, practical experience was more important than the Certification.

Recommendation to Swim Sport

No National Recorder Certification. Also will give guidance to regions that they don't expect anything and up to them if they want to run regional exams

Technical Committee control the appointments at National Competitions and therefore experience means more when appointing than the certification in the Recorder role.

Technical Committee decided that IOT's/Starters/Referees (regional)/Referees (national) to be left as they are.

2004 National Examiner Applications

Appointments as detailed below

Northland	Covered by Tech Comm
Auckland	Ralph Lumsden
Counties	Brett Singer
Waikato	Liz Agnew
BOP	Ron Armstrong
HBPB	Covered by Tech Comm
Taranaki	Covered by Tech Comm
Manawatu	Covered by Tech Comm
Wanganui	John Rhodes
Wairarapa	Covered by Tech Comm
Wellington	Covered by Tech Comm
Nelson	Covered by Tech Comm
Canterbury	John Doran
Eastern Districts	Covered by Tech Comm
Otago	Graham Price
Southland	Covered by Tech Comm

Conference for Examiners

Due to number of new examiners Tech Committee members will work individually with each person rather than have a conference for Examiners.

Looking at having a FINA clinic in March/April at 2005 NZ Youth and Open Championships.

Examination Papers

Sandra to check at SNZ office for computer copy of exams. Running out of time so if each Tech Committee member to look at the exam assigned and email Jo regarding changes.

IOT	Lyn
Starter	Ross
Referee	Chris

Meeting Dates

Face-to-Face has previously been at the AGM – doesn't always work in. Other suggestion would be to have around Youth/Opens, however Sandra would be involved in preparations for competition and needs to be present at Tech Committee meeting. Decision was to have the meetings at separate timeslot competitions and AGM.

Face-to Face meetings	Sat/Sun	13/14 November 2004	
	Sat/Sun	30 April/1 May 2005	
Teleconference Call	Wed 1 st September 2004		prior to AGM
	Wed 16 th February 2005		prior to Juniors

Guide Champs

Guide to Swimming Meets. Copy Jo has included does not appear to be the most up to date one with Ross's changes made previously. Ross to forward changes to Jo and to be looked at from there.

Forms

Forms have been updated and will be distributed to all Technical officials when completed.

Technical Panel forms file – to have a new version of this document for Technical Officials. Can be distributed once all forms have been updated.

Starters/Starting

NZ starters have the tendency to make a bad call, in the tone and accentuation of the "take your marks". This is noticeable amongst visitors and at overseas meets. Need to be conscious of this and help direct starters to change their call. This is in the execution of wording – should calm swimmers as opposed to excite and stir them up. All Technical Committee members agreed with this issue.

Finish Whistle

Question as to why we do it differently to all other World competitions.

Currently the Judge of Stroke blows the swimmers out of the water – not the referee. Should be the referee's role, however the referee is checking the finishing position of the swimmers. Also talked about Referee starting the 50's – this job is often given to the Judge of stroke at the other end, as it has been traditional for the Referee to write down the placings.

Recommendation is that the referee clears the pool during finals.

Pool Surveys

Question as to whether these have been done. Pool survey should be carried out for all National Competition Pool. Sandra to check if any pool surveys in the SNZ office. WRAC will need to do a new pool survey due to maintenance before Youth/Opens.

Officials Shirts

Shirts for officials – currently a proposal with Council regarding merchandise and officials shirts included in this.

Officials Pathways

Officials FINA Pathways

Discussion regarding the need for a guideline as to who is eligible for nomination for international meets. Whether this should be on a rotation basis and how this should work. Ross to do a discussion document around these uses and to be discussed at next face-to-face meeting.

Judges of Stroke Rotation

Ross put forward that JOS not be rotated around the pool during national competitions and championships. Internationally JOS do not move.

NZ Records

If NZ records are broken in same session and same day what is the process. All records get recognized and a certificate goes to the person for each record broken – whether same person or different person it doesn't matter.

Birthday Announcements

Ross wanted a Technical Committee decision regarding Birthday announcements at National Meets. Due to the fact at a particular meet, comments went around when this was not done which were incorrect. Decision from Technical Committee is to not have Birthday announcements at national Competitions.

Breaststroke Ruling – starts and turns

Issue regarding the Breast stroke Ruling. Bill and Jo to discuss with FINA Technical Committee Chair in Athens.

Record Breaking at Time Trials

Jo had an email from BOP regarding are their minimum requirements for technical officials at a time-trial. Technical Committee has said this is a Regional problem and Jo will respond to BOP regarding this.

Timelines

Technical Committee agreed these could be distributed to Team Managers and Coaches

World Cup

November in Melbourne. Bill and Jo to discuss with Australian officials in Athens and arrange a formal invitation or arrangement for Technical Officials from NZ.

FINA Clinic

Applications from FINA will come out in October/November. Keep eye out for this so can apply for one in March/April in line with Youth/Opens.

Ross wished Jo and Bill all the best for Athens. Jo also wished Chris well for Indianapolis and Chris offered best wishes to Ross for the Paralympics in Athens.

Meeting closed 3:30 pm

Next Meeting: Wednesday 1 September 2004 – Teleconference Call

2004 Technical Appointments



2004 NZ International Teams' Trials

West Wave Aquatic Centre – Auckland
21/22 August 2004

Name	Appointment
Chris Groothoff	Meet Director
Margaret McGregor	Referee
Wayne Johnstone	Referee
Brent Singer	Referee
John Rhodes	Referee
Denise Wheeler	JOS
Graham Seagull	Starter
Andy Wheeler	Starter
Yolander Singer	Chief Recorder
Liz Agnew	Recorder
Ralph Lumsden	C IOT
Rowan Campey	C IOT
Rhonda Hollins	IOT
John Greenhill	IOT
Brett Dooley	IOT
Jeanne Siburn	IOT
Jon Elliot	IOT
Buff Waipara	IOT
Esther Price	IOT
Jenny Lornie	IOT
Tim Rogers	IOT
Mandy Elliot	IOT
Dave Beattie	IOT Sun only
Ann Benseman	C Timekeeper
Diana Waipara	C Timekeeper
Cherie Scott	Timekeeper

2004 NZ Summer Short Course

West Wave Aquatic Centre – Auckland
9-11 December 2004

Name	Appointment
Jo Davidson	Meet Director
Jon Elliot	Referee
Buff Waipara	Referee
Liz Agnew	Referee
Chris Groothoff	Referee
Bill Matson	Referee
Esther Price	Starter
Ross Bragg	Starter
Lyn Sutherland	Chief Recorder
Rowan Campey	Recorder
Les Linney	COC
Brent Singer	C IOT
Deirdre Papps	C IOT
Jeanne Siburn	IOT
Dave Beattie	IOT
Jenny Lornie	IOT
John West	IOT
Tim Rogers	IOT
Ralph Lumsden	C Timekeeper
Yolander Singer	C Timekeeper
Nancy Linney	Timekeeper